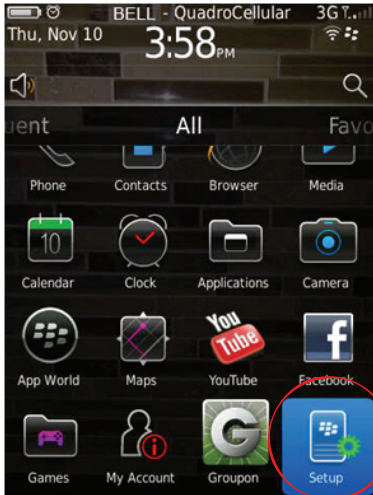


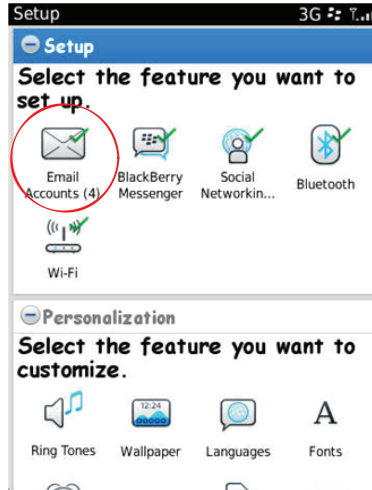


# QUADRO Communications Co-operative Inc.

## BlackBerry @quadro.net Email Setup Guide



1. Click on the **“SETUP”** button on the home screen of your BlackBerry Device



2. The **SETUP** screen will look similar to this, scroll and click on the **EMAIL ACCOUNTS** icon.



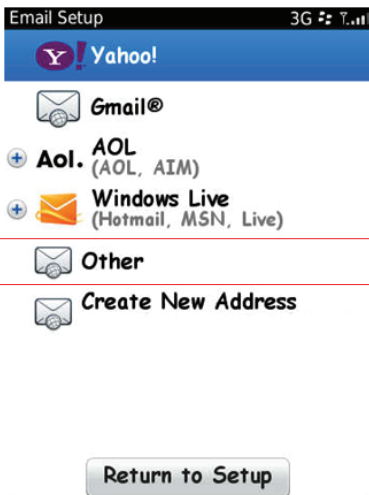
Select the type of email account type:

**Internet Mail Account**  
Set up or manage an existing email account, or create a new BlackBerry email account.

**Enterprise Account**  
Set up a work email account to use with your organization's BlackBerry Enterprise Server.

[Return to Setup](#)

3. Select **INTERNET MAIL ACCOUNT** option to add your @quadro.net email address.

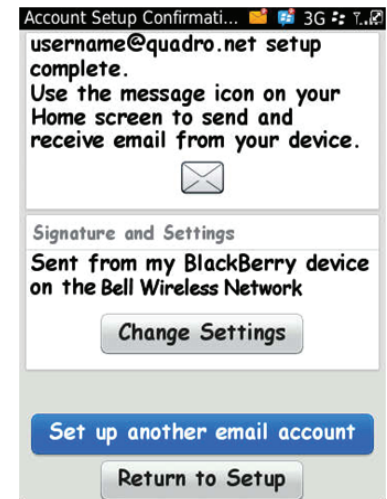


4. Scroll to **“OTHER”** and click on it. You can navigate back to this screen to set up additional email accounts.



5. The **EMAIL SETUP** screen will appear. Fill in the required fields as shown, click **“CONTINUE”**

**EMAIL ADDRESS: (username@quadro.net)**  
**PASSWORD: (your email password)**  
THESE ARE GIVEN TO YOU AT TIME OF INTERNET SIGNUP



6. You've Done It!!!! Your email is added, you can then change your BlackBerry signature which is applied at the bottom of every email, set up another email account, or return to setup. Scroll to your desired next step. You should test your email account to ensure you can send and receive messages on your BlackBerry device.

7. You should receive an email confirming the successful set up of your email account.

You have now successfully added your quadro.net email address. If you have any trouble adding your quadro email address on your smartphone, please visit or call the Quadro office for further assistance.